

FLOW CYTOMETRY CORE FACILITY

1 Blackfan Circle
Boston, MA 02115
Tel: 617-919-2127

CELL SORTING POLICIES

1. No sorting of radioactive samples.
2. You are responsible for providing the lab with a [NEW USER FORM](#).
3. **Schedule Changes:**
 - a) For cancellations, check [Cancellation Policies](#) on our webpage.
 - b) Call if you will be more than 30 minutes late for your appointment.
 - c) Confirm the date and time for your appointment by emailing Ronald.Mathieu@childrens.harvard.edu. If you find a problem, call the lab ASAP so that the problem can be corrected.
 - d) **Rate Changes:** Periodically check our [Services and Fees webpage](#) for updates on the rates charged for our services.
 - e) **Instrument malfunction:** The lab may have to cancel/reschedule/adjust your appointment if the flow cytometer breaks down.
 - f) **Fire alarms:** The sorter room and building must be evacuated in the event of a fire alarm.
 - g) **Experiment changes:** You must inform the lab if you change fluorophores from the ones you originally planned to use when you made your appointment, because the instrument may not be configured properly.
 - h) **Billing:** You are responsible for providing the lab with the right account number to be billed.

It is impossible to sterilize the instrument 100%, but the lab will take precautions to reduce any potential contamination of the sorted populations. We strongly recommend using antibiotics in the culture media if the sorted cells are to be cultured after cell sorting.

User Signature _____

Date _____